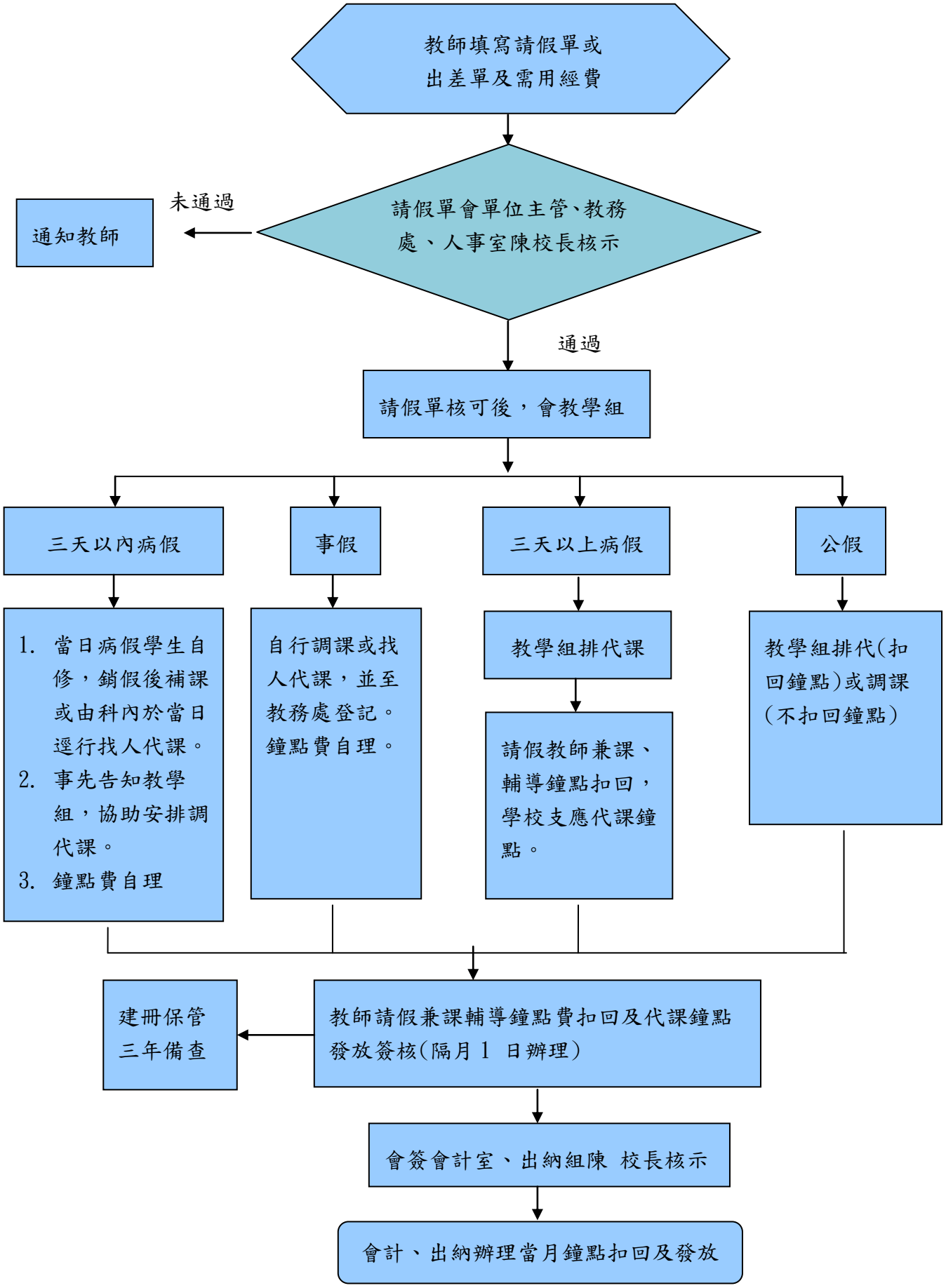臺中市葳格高級中學排代課及鐘點扣除流程作業流程圖